

Western Maricopa Education Center, District 402

4949 W. Indian School Road – Phoenix, AZ 85031

September 3, 2008

Governing Board Meeting Minutes

1. Board President Kaltenbach called the meeting to order at 4:10p.m. All Board Members were present except Jack Lunsford and Garry Taylor. Others in attendance were Greg Donovan, Jim Brown, Diane McCarthy, Cliff Migal, Cindy Bishop-Hedge, Chris Cook, Ron Kaltenbach, Dean Peterson, Debbie Holland, Paul Johnson, Arlene McLaughlin, and Dee Dougan. Those present were led in the Pledge of Allegiance and a moment of silence by Ron Kalmbach.
2. Mr. Straka made a motion to approve the consent agenda which included the August 6, 2008 minutes, the accounts payable and payroll voucher reports, and travel for Frank Straka and 2 staff members to attend The Technology and Learning Conference in Seattle, Washington. The motion was seconded by Mr. Amery and passed unanimously.
3. Paul Johnson gave a presentation regarding the Medical Laboratory Assisting II Program he led at Willow Canyon High School this summer. In summary, accommodations were made possible for these students by Boswell Medical Center in partnership with Boswell Research Center. 12 students were given the opportunity to take this program which was an 18 week course condensed into 30 days. There was a success rate of 100% for the National Certification exam and a 95% pass rate for the Medical Laboratory Assisting exam.
4. There was a motion by Mr. Mulcahy and seconded by Mr. Straka to consider the motion to establish a credit card policy. After much discussion regarding this policy, it was recommended that the word “District” be inserted into the title of the policy and that it be sent to ASBA (Arizona State Board Association) for recording and then the motion passed unanimously.
5. A motion was made by Mr. Mulcahy and seconded by Mr. Straka to change the Governing Board meeting date in December from the 3rd to the 10th due to the conflict with the ACTE National Convention in Charlotte, NC. Ms. Flax abstained and the motion passed.
6. Diane McCarthy, West-MEC Legislative Liaison, gave a report on State and Federal Legislation. She and Mr. Donovan recently attended a JTED meeting in which 100% full funding for JTEDS was the main topic of conversation. They are trying to enlist the support of the ASBA association in regards to this funding issue and are in the process of trying to get a legislator to request a formal opinion from the Attorney General regarding 1.0 funding so it will be clearly defined. The 55 minute issue presented itself also at the meeting, We do have a formal Attorney General’s opinion on this issue, and we don’t have to worry about having funding cut because we don’t have a full 60 minutes.
7. In his report on Public Relations, Mr. Cook said that he sent out a West-MEC marketing packet to several newspapers and he is now working on a story with the AZ Republic. Regarding the website, feedback from students was both positive and negative. Also, West-MEC CTSO awards are going out to Deer Valley this month.
8. There was a motion by Mr. Mulcahy and seconded by Mr. Straka to have the Board president appoint a sub-committee to complete and release a RFP for architectural services. The motion passed unanimously and Mr. Taylor and Ms. Flax were appointed to be on the committee.

9. The West-MEC Advisory Committee met on 8-28-08. As reported by Mr. Migal, they discussed programs and sites for these programs, West-Valley labor, the future role of the commission, and the rubric. A list of new possible members was looked at and the next meeting will be on January 15th.
10. Mr. Migal also discussed post High School enrollment at West-MEC. (Adult and Community Education Programs) He stated that the more we mingle with business and community, the more they ask about adult and community education. Also, the Vistancia program is still being developed.
11. Regarding the enrollment for Fall 2008, Cindy Bishop-Hedge related that we still don't have any good information for enrollment figures this Fall. Also, it will be very hard to determine how immigration laws will affect enrollment and CTE enrollment because the age of population, mortgage failures, and other factors that relate to enrollment. Mr. Kaltenbach made the comment that he thought we loose many students in CTE because of AIMS testing. When students fail AIMS, they have to go back and take core classes and not the CTE electives. Mr. Mulcahy feels that now since more Math and Science courses are required in the student's curriculum, we are going to see a bigger drop out rate because of this and it will affect our CTE enrollment.
12. No comments were made in the Call to Public.
13. Future agenda items will include discussion of program rollout for the 09-10 school year, ASBA legal perspectives, ASBA Law Conference attended by Ms. Flax, Architectural services report, grants, internships/externships, sick leave policy, legislation, public relations, progress on the rubric, and adult community classes.
14. Mr. Amery made a motion to adjourn the meeting. The motion was seconded by Mr. Straka and passed unanimously.

Respectfully Submitted.

Dee Dougan
Board Secretary

