

WESTERN MARICOPA EDUCATION CENTER | DISTRICT # 402**Job Description**

Job Title:	Aviation Instructor
Positions Open:	2 part-time instructors
Supervisor:	Aviation Director
District Supervisor:	Assistant Superintendent
Terms of Employment:	220-260 days
Teaching Location:	West-MEC Aviation Center 6997 North Glen Harbor Boulevard Glendale, Arizona 85307
Salary:	\$22.54/hour Commensurate with contract time and experience 25 hours per week

Essential Duties and Responsibilities:

- Provides instruction to improve student achievement in the Aviation Program
- Demonstrates and differentiates instructional methods for the purpose of providing an effective program that addresses individual student learning needs
- Develops a variety of written materials (e.g. syllabus, unit and daily lesson plans, curricular maps, assessments, attendance records, anecdotal communications, etc.) for the purpose of documenting and communicating student progress
- Assesses student progress towards objectives, expectations, and/or goals for the purpose of planning instruction, providing feedback to students and communicating achievement
- Manages student behavior in a variety of educational environments (e.g. classroom, school grounds, hallways, restrooms, field trips, etc.) for providing a safe and positive learning environment
- Engages students in leadership development by serving as an advisor for student organizations
- Communicates effectively with students, parents and colleagues at the campus level to improve the overall quality of student outcomes and achievement of established program goals
- Participates in a variety of meetings and professional development activities for the purpose of professional growth in an educational setting
- Establishes and maintains a good rapport with community partners and advisory councils
- Performs other related duties as assigned to strengthen the program

Qualifications:

- A valid Airframe and Powerplant License
- Able to acquire Arizona Department Education (ADE) CTE provisional K-12 teaching certificate and work towards a standard CTE teaching certificate
- Obtain State of Arizona fingerprint clearance card
- Willingness to work with high school youth and adults
- Demonstrate good people skills
- Strong organizational and communication skills

- Able to work afternoon, evening and weekend hours
- Good working knowledge of math and science applicable to the Aviation industry
- Ability to adapt to change, i.e., working with adults and high school students
- Understands computer technology and able to use as an integral part of instruction

Preferred Requirements:

- Ten plus years of teaching experience or related industry experience
- Experience as it relates to FAA Standards and Program

Closing Date: Open until Filled

Start Date for Position: Spring 2012