



## CENTRAL PROGRAM ENROLLMENT TIMELINE FOR 2012-2013

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### SEPTEMBER 12, 2011

Central program course guides and Application for Admission forms are available online to member districts and students. Application for Admission can be accessed online at <http://www.west-mec.org>

### OCTOBER 7, 2011 - FEBRUARY 3, 2012

Student Application for Admission forms are due back from students to their counselors\*. Districts begin ranking.

### FEBRUARY 14, 2012

Student Applications are due to West-MEC, including documentation\*\*. Copies are retained by the district to assist in ranking.

### FEBRUARY 16-17, 2012

West-MEC allocates program sections by district, using applications that met the February 3rd deadline.

### FEBRUARY 22-24, 2012

West-MEC delivers allocation reports and registration packets to member districts, based on total student applications received.

### FEBRUARY 27-MARCH 9, 2012

School counselors distribute packets to students by district ranking. Friday, March 9<sup>th</sup>, districts send ranking lists to West-MEC.

### MARCH 13 – APRIL 26, 2012

Central Program registration takes place at West-MEC (*see schedule on next page*).

*\*All student applications accepted after 2/3 will be placed on the waiting list. Counselors, please stamp applications with the date received.*

*\*\* Documentation includes current transcript with AIMS scores and immunizations. EMT and Dental require AIMS reading score of 720 or higher, or documentation for college reading test (Accuplacer, Compass, or Asset--refer to individual Program Information Sheets).*

## WEST-MEC CENTRAL PROGRAM REGISTRATION AND ORIENTATION TIMELINE

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Registration is open **Tuesday through Thursday, 7:30 a.m. - 6 p.m. through April 19, 2012.** Registrations are not taken on Mondays. Registration office is closed on Fridays. Students are required to turn in filled-out registration packet with ALL additional documentation and fees before West-MEC will consider the registration complete.

<b>MARCH 13 - MARCH 15, 2012</b>	Cosmetology Registration *
<b>MARCH 20 – MARCH 22, 2012</b>	(SPRING BREAK for some districts) Cosmetology Registration *
<b>MARCH 27 – MARCH 29, 2012</b>	Automotive Technology, Automotive Collision, and Medium Heavy Diesel*
<b>APRIL 3 – APRIL 5, 2012</b>	Aviation and Fire Science Registration*
<b>APRIL 10 – APRIL 12, 2012</b>	Dental Assisting Registration*
<b>APRIL 17 – APRIL 19, 2012</b>	Emergency Medical Technician Registration*
<b>APRIL 24 – APRIL 26, 2012</b>	West-MEC Admissions Office will accept registrations by appointment. The student/parent should contact the West-MEC office at (623) 738-0009 or 0010 to schedule the appointment.
<b>MAY 1 – AUGUST, 2012</b>	West-MEC Admissions Office assumes responsibility for student placement.
<b>MAY 7, 2012 6:00-7:30 pm</b>	Mandatory Program Orientation, Cactus High School <b>OR</b>
<b>MAY 17, 2012 6:00-7:30 pm</b>	Mandatory Program Orientation, Valley Vista High School

\* If the student is unable to register during his/her assigned program registration dates, registration appointments can be made April 24<sup>th</sup> through April 26<sup>th</sup>.