

**Western Maricopa Education Center, District 402**  
**Meeting Location: West-MEC Office**  
**4949 W. Indian School Road – Phoenix, AZ 85031**  
**February 6, 2008**  
**4:30 P.M.**  
**Minutes**

1. The meeting was called to order by Board President Kaltenbach at 4:30 p.m. Mr. Lunsford was absent. Superintendent Donovan was absent with Mr. Migal taking his place.
2. Those present were asked to join in reciting the Pledge of Allegiance and to observe a moment of silence.
3. Mr. Taylor made a motion seconded by Mr. Mulcahy to approve the consent agenda including minutes of the Regular Board Meeting held January 9, 2008 including: Accounts Payable voucher reports and Payroll voucher reports; James Brown and Greg Donovan to travel to the ACTE Region V Conference in San Diego, California, April 9-13, 2008; and James Brown to travel to Washington D.C. to attend the ACTE National Policy Seminar March 10-12, 2008. The motion passed unanimously.
4. After a brief discussion, Mr. Taylor made a motion to adopt Policy Advisory 299 GCF regarding Professional Staff Hiring and GDF regarding Support Staff Hiring. Mr. Straka seconded the motion and it passed unanimously.
5. Update on the establishment of a Cosmetology School in partnership with Maricopa Skill Center. Mr. Brown reported that there is an aggressive schedule to open the school this summer. Invitations to bid will be mailed to a large number of contractors. Mr. Taylor asked Mr. Brown to give him a copy of the list of contractors. Mr. Brown said that the bid packets will be available for pick up on Monday with the pre-bid meeting scheduled for Thursday, February 14. Contractors will be given three weeks to study the requirements and submit a bid. Mrs. Flax asked what other projects the architect has designed with Mr. Brown responding that she had designed plans for the same space for a prior tenet so she was familiar with the space and that her price was lower than others he had contacted. Mr. Straka asked Mr. Brown about the timeline with Mr. Brown responding that the facility should be ready for occupancy no later than July 1, 2008. Mr. Brown will handle the contract management. Mrs. Flax asked Mr. Brown to have the chemicals as non-toxic as possible and with adequate ventilation especially because of the age of the students. Mr. Brown assured her that the State Board of Cosmetology requires a certain level of ventilation which will be followed. He said licensure is required of the facility, the manager, and the teachers.
6. Mr. Taylor made a motion to approve the public display of the textbooks and other instructional material for courses offered by West-MEC prior to consideration of adoption. The motion was seconded by Mr. Mulcahy and passed unanimously. The cosmetology books are the same as those used by the Maricopa Skills Center. The Pipefitters class has no textbooks.
7. Mr. Cook gave his Public Relations Report. He noted the Academic Integration plans are on the website. The Cosmetology plans should be completed soon and there is a meeting next week on the Skills Book. A West-MEC Course Book is being finalized. Mr. Cook has visited Buckeye, Willow Canyon, Wickenburg, Deer Valley and soon will visit Paradise Valley and Glendale Union. On Tuesday, February 19<sup>th</sup>, a national FFA officer is visiting PUSD and PVUSD. Mr. Kaltenbach added that he will send Mr. Cook the schedule for the visits. Mrs. Flax asked if Mr. Cook is posting to AZ Schools Makes a Difference through the Arizona School Board's Association with Mr. Cook responding he has contacted ASBA. Colors for the cosmetology school are being finalized and Mr. Cook reported that light colors will be chosen. Mr. Cook said he could have access to Channel 99 and that he will join ASPRA.
8. Mr. Mulcahy made a motion to approve Doris Flax as the representative for West-MEC at the Walk of Excellence during the National School Boards' Association Annual Conference in Orlando, Florida on

March 30, 2008. Mr. Taylor seconded the motion and it passed unanimously. Mrs. Flax asked the Board Members to give her copies of work-product to display at the Walk of Excellence. Mr. Donovan sent a request for the same to our member districts.

9. Reports on recent meetings or conferences: The ACTEAZ Legislative Day was held on February 6th with almost fifty visits with legislators and 150 participants. Mrs. Flax said the students did amazingly well and that they were poised and knowledgeable.
10. Mrs. Flax made a motion to adopt the Vision, Mission, Philosophy, and Values of West-MEC as developed during the January 31, 2008 Board Study Session. Mr. Mulcahy seconded the motion and it passed unanimously. Staff was thanked for the work put into this revision.
11. Report on the application for a Federal Small Learning Communities Grant and City of Phoenix RFP for Small High Schools in Phoenix. Mr. Migal reported that the RFP was received on January 23, but the more staff works with it, he doesn't think we can respond as a single entity because it requires a 9-12 component and requires work with member districts. The due date is March 14. He said we would like to look at an engineering academy or health academy moving forward on our own. Mr. Amery suggested other avenues to move it forward with Mr. Migal responding his suggestions were excellent and staff will investigate.
12. Report on meetings with State Legislators and discussion of state and federal legislation. Mrs. McCarthy distributed HB2527. This bill would allow adults in high school classrooms. Currently, 40-44 states already provide adults the opportunity to participate in high school programs in high school buildings. Some programs are co-mingled with high school age students and adults in the same room. Arizona law now allows a student to participate up to their 22<sup>nd</sup> birthday or they graduate, whichever is first – except for special education students who can finish the school year even if beyond their 22<sup>nd</sup> birthday. Bonding language in the law has not been changed.

Mrs. McCarthy has had 27 meetings with the State Legislators so far, with two more scheduled next week. HB 2231 and HB 2234 affect us and have both been introduced but not received a first read or assigned to a committee. There has been some discussion regarding funding elementary districts that are part of JTEDs, but no action. Mr. Mulcahy thanked Mrs. McCarthy for her work.

13. No one addressed the Board during the Call to the Public.
14. Discussion of future agenda items. Mr. Taylor asked for an update on the Business Advisory Committee. An update on Partner Districts was requested. Strategic planning, program development, student organizations, the framework, and discussion of a possible bond election will be considered for a future agenda.
15. Mr. Amery made a motion to adjourn the meeting. Mr. Straka seconded the motion and it passed unanimously. The meeting was adjourned at 5:30.