

Western Maricopa Education Center, District 402

4949 W. Indian School Road – Phoenix, AZ 85031

June 4, 2008

Governing Board Meeting Minutes

1. Board President Kaltenbach called the meeting to order at 4:05p.m. All Board Members except Mr. Lunsford and Mr. Taylor were present. Those present were asked to join in the Pledge of Allegiance and to observe a moment of silence.
2. Mr. Amery made a motion to approve the consent agenda including the May 7, 2008 minutes and accounts payable and payroll voucher reports. The motion was seconded by Mr. Straka and passed unanimously.
3. Marsha Hespen's presentation regarding CTE programs in the Wickenburg Unified School District was rescheduled for a future meeting.
4. Mr. Amery made a motion to approve the release a Request for Proposals for a Bond and Long-Range Planning Consultant. Mr. Straka seconded the motion. Ms. Bishop said the proposal will be released on June 9 and it will be on the August meeting agenda. There was discussion regarding the unification bill, however Mrs. McCarthy said the work on unification will not have an impact on bonding. The scope of work includes planning, public relations, polling and everything except the campaign itself. Mrs. McCarthy said the RFP will not be sent to groups who have done the same work for other districts but that we would send it to groups who have done large campaigns – not as small as any one school district. The rough guess is that the cost will be \$250,000 – \$300,000. There are more mailings and more people than the last effort but there are economies-of-scale and we may be able to target certain areas and certain voters such as those who vote in every election and those who vote in school district elections. Dr. Mulcahy asked if this would include regional centers. Mrs. McCarthy said that the consultant would bring back information but will not suggest specific sites and types of facilities. The motion passed unanimously.
6. Update on the establishment of a Cosmetology School in partnership with Maricopa Skills Center. Mr. Brown reported that the flooring is complete and furniture and fixtures are going in now. We are two days behind the June 12th substantially finish date. The styling stations will go in beginning tomorrow. Mr. Taylor saw the facility and indicated to Mr. Brown that he is extremely impressed by the quality of the work. The keys should be turned over by July 1. The college is responsible for the furniture and fixtures and those are on order. The Director of the facility, Kim Garcia, has been hired and applications from teachers are arriving. Ms. Garcia is a Skill Center employee. She has teaching credentials which will help if a teacher needs to leave the classroom. Mr. Brown said he will invite her in to meet the Board.
7. Report and discussion of state and federal legislation. Mrs. McCarthy said the legislative session is almost over. SB1269 changes our reporting requirement from course to program and addresses the funding formula, and adult students. The second she is watching is HB2234 which passed the House and is on the consent calendar in the Senate now. We do not anticipate being cut any further. We worked closely with EVIT which has helped move these bills through.
8. Public Relations Report. Mr. Cook reported that the Cutting Edge sign has been approved by the City of Peoria and should be up in a couple of weeks. He is now working on the sign that will be included on the street sign for the center and he is working on the window signs. Community/Parent Open House is scheduled for the evening of July 16. In February, we will have a very public opening to coincide with starting of patrons using the facility.

This is the last month with School Webmasters. July 1 our new website will be available to the public. The interactive pieces will be in place in August.

Mr. Cook reported that he and Mr. Donovan visited Cave Creek Unified School District Governing Board to answer their questions regarding West-MEC. The Board of Cave Creek is considering asking their voters to join West-MEC.

Mr. Cook presented the video aired on School Solutions to the Board. There was discussion about putting a link to our website from their website.

9. Ms. Bishop gave the Board an update on the FY2008 Budget saying we are where she projected we would be at this time. Some funds will roll into next year. The remaining amount will be spent in pre-payments to school district for the 08-09 IGA.
10. Ms. Bishop gave the Board an update on 100th Day enrollment for West-MEC saying West-MEC is up 354 students from last year. ADE is closed to new data and Ms. Bishop will have the final numbers by the end of next week. Any changes will be few. The 100th day count was more than the 40th day count mainly because of the ADE issues.

Mr. Brown distributed enrollment information broken out by member districts and divided by lower level and upper level students. The funding to West-MEC is only from upper level students. He explained that JTED funds cannot be used for Career Exploration classes. Mr. Brown also explained the funding mechanism regarding JTED eligible students, the figures and weighting for upper level courses

11. In the update on ADM funding for JTED's, it was explained that the Arizona Department of Education continues to tell the community that the Joint Technological Education Districts will be limited to 1.25 if the legislation doesn't pass.
12. Regarding budget projections for FY2009, Ms. Bishop said districts are still waiting on the State Legislature to pass a budget. She made some assumptions and estimates that the West-MEC budget will be about \$19 million with \$14 million of that going to the member districts. The rest will go toward the cosmetology school and other expenses. Ms. Bishop is hoping to have a special meeting at the end of the month to approve for publication of the budget as required. The final budget will be on the July agenda for consideration of approval.
13. Enrollment for Cosmetology is nearly full with openings for only six students. No one is on the waiting list. All six slots are in the evening session. There is a waiting list for students who want to move to an earlier session if any openings become available. The unfilled openings will most likely be filled with adult students. Available enrollment for EMT is 120 students. Student placement as of now is 107 with 13 openings unfilled. However, there is a waiting list for the GCC Main, the most popular location.
14. Mr. Amery made a motion to approve the letter to submit for publication in the Ballot Publicity Pamphlet regarding the proposal for School District Unification as directed by the Board at the May meeting. Mr. Straka seconded the motion. We are not aware of any of our member districts being in favor of the redistricting. It was suggested that "as amended" be added to the first sentence. Mr. Straka suggested that the letter say we are operating as a consolidated district now because we are formed by twelve school districts joining into one district. Mr. Kaltenbach suggested to add in the last sentence: "until these concerns are addressed..."; or to say we are disappointed concerns were not addressed, and add "we recommend a vote against school unification." The motion passed unanimously as submitted.
15. Mr. Donovan reported that he met with Rufus Glasper at Maricopa Community College District. The conversation with Dr. Glasper went well.
16. The item "Presentation of and consideration of approval of the Engineering by Design curriculum and the approval for public display of the instructional material" was withdrawn because the motion was worded incorrectly and should have been to approve the curriculum only. The books are on public display already.

Mr. Dean Petersen from Glendale Union High School District introduced his staff who gave a presentation on the on the Engineering by Design program in the Glendale Union High School District. They are asking that we adopt the curriculum and be a part of the consortium. Steve Welsh distributed information on Engineering by Design saying a group of fifteen states are working together. This program will lead

students into engineering courses at the university. All the curriculum is based on STEM (Science, Technology, Engineering, and Mathematics) standards with curriculum packages developed K-16. Curriculum specialists will work with the districts on staff development and assessment pieces are included. The information is constantly updated and teachers from across the nation have web access to each other. Laura Zimmer, a teacher in GUHSD who teaches the program, spoke about the program and how it works in the classroom. Ms. Zimmer said she did not have the full curriculum so it was more difficult but still very worthwhile, however, with the full program, it would be much better. With West-MEC joining, all of our Member Districts will have access if we give them the access. Mr. Petersen said this was better than the other curriculum they examined because this curriculum is not only for the top students, but for all students.

Dr. Mulcahy said this is exactly the kind of things West-MEC should be doing. Mrs. Flax asked if there are a wide range of resources available such as for lower level readers. Mrs. Zimmer said the majority of the material was at a lower reading level, but sometimes it became more difficult. She supplemented additional information with the information given so that there was a multi-dimensional approach to her instruction. The State Standards have not yet been developed for the program. Mr. Welsh assumes the same “soft skills” as in other programs will be part of these standards. Mrs. Flax asked if there was a role that industry played in this and if the students interacted at all. Mrs. Zimmer has not incorporated the industry portion, but it can be done. This is a two year program at Glendale Union called Advanced Technological Systems. Arizona State University has recently named a chair for a STEM program. High School #4 in Dysart will emphasize Engineering. The project with Paradise Valley is similar, so they may want to participate. This would not preclude other programs from use.

Dr. Mulcahy made a motion seconded by Mrs. Flax to approve the curriculum. The motion was approved unanimously.

17. Mrs. Flax made a motion to accept the recommendation from Mr. Donovan that Gust Rosenfeld be awarded the contract for legal services for West-MEC. Mr. Straka seconded the motion and asked about the cost. Mr. Donovan said that the experience level of staff at Gust Rosenfeld working with Joint Technological Districts and working with us on bonding research led to his decision even though the hourly rate was higher than other bidders. The rate difference was \$186 versus \$225 per hour. The motion passed unanimously.
 18. CTSO Outstanding Chapter report: Mr. Brown reported that he told Member Districts that if their CTSO chapters meet the standards, West-MEC would pay their dues. The result was that the clubs standards improved in order to meet the standards of the West-MEC in order to qualify for their dues to be paid. We don't know yet what the cost will be. He said good CTE programs have CTSOs. Our members have nearly 20 clubs now and Mr. Brown thinks it will double next year. Board President Kaltenbach asked Mr. Brown for a list of the chapters.
 19. Mr. Donovan recommends that the Board Legislative Delegate be given leeway to respond to the Arizona School Boards Association on Legislative Agenda recommendations. Dr. Mulcahy made a motion seconded by Mr. Amery to appoint Mrs. Flax as the West-MEC Delegate and to give her the full power to make decisions and act. The motion passed unanimously. Mrs. Flax asked if Mr. Donovan would like to speak from the audience at the Delegate Assembly. Mr. Donovan said he would work with Mrs. Flax on being there.
- Mr. Donovan said he would like to meet with the ASBA Director. Board President Kaltenbach said he is willing to be at that meeting. Mr. Amery moved to send a letter to ASBA; Dr. Mulcahy seconded the motion and it passed unanimously.
20. Discussion of organizational structure for West-MEC: Mr. Donovan said he will give the Board more information at the July meeting and he anticipates the discussion will be completed in the August meeting when he makes his recommendations for assignment changes and structure changes. Mr. Donovan said an Executive Session will be either on the July agenda or the August agenda.

21. During the Call to the Public, Mr. Amery suggested that the front door arm be replaced to keep the door from moving on windy days.

In order to run for the Governing Board, one must be a resident of West-MEC for one year and a registered voter.

22. Mr. Amery made a motion to approve the Intergovernmental Agreement with Deer Valley Unified School District. Mrs. Flax seconded the motion and it passed unanimously.
23. Future agenda items discussed were: report from Wickenburg Unified, structure of West-MEC, budgets, legislative updates, introduction of the Director of the Cutting Edge Style Academy, Cosmetology and EMT program updates, new program updates, and goals for 2008-2009.
24. Mr. Amery made a motion to adjourn. The motion was seconded by Dr. Mulcahy and passed unanimously.